

STETCHWORTH PARISH COUNCIL

c/o 59 West Street, Isleham, Ely, Cambs. CB7 5SD

Clerk: Mrs. Marilyn Strand Tel: 01638 781286

Email: clerk@stetchworth.org

AGENDA

Notice of Meeting to be held on Tuesday 19th May 2020 via **online Zoom meeting platform** at 7:30pm. All members of the Council are hereby summoned to attend a meeting of Stetchworth Parish Council for the purpose of transacting the business as set out below. Members 7 Quorum 3.

THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mrs Marilyn Strand – Clerk to Stetchworth Parish Council
14th May 2020

Under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting will be held remotely using an online meeting platform. The meeting will be open to the public (including the press).

Under the above Regulations, there is no requirement for the PC to hold an Annual Meeting. Appointments which are required to be made at the annual meeting (Election of Chair) continue until the next meeting or until such time as that authority may determine.

1/20/21 To receive & approve apologies for absence.

2/20/21 To Receive Declarations of Pecuniary and non-Pecuniary Interest

Councillors to declare any personal and/or pecuniary interest in any item on the agenda and to inform the Chairman if they wish to speak on the matter during the Public Forum.

3/20/21 Open Forum for Public Participation

An opportunity for parishioners to address Parish Councillors and for Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted.

4/20/21 To Approve the Minutes of the Meeting held on 21st April 2020 (to be signed at a later date).

5/20/21 Matters Arising including reports from the Clerk and Councillors (for information only)

- (a)
- Flag pole for village green.
 - Correspondence from RH Landscapes re: work on recreation ground.
 - Barclays – electronic payments.

6/20/21 The Ellesmere Centre

(a) Ellesmere Centre Report.

7/20/21 District & County Councillors' Reports

8/20/21 Finance - to approve accounts for payment:

(a)	Ref: Payee/Item	Chq. no	Total	Exc. VAT
	(1) Clerk's salary – Apr 20	SO	£300.00	
	(2) Clerk's salary - underpayment	101488	£14.56	
	(3) Clerk's expenses	101489	£29.92	
	(4) RH Landscapes	101490	£120.00	£100.00
	(5) Opus Energy (street lighting) Mar 20	DD	£111.08	£105.83
	(6) Opus Energy (street lighting) Apr 20	DD	£112.82	£107.45
	(7) Play Safety Ltd – annual inspections	101491	£181.20	£151.00
	(8) Witham Oil & Paint (handyman)	101492	£51.88	£43.23
	(9) Petty cash top up	101493	£38.04	
	(10) ECDC re: planning application	101494	£tbc	
	Total payments for the month:		£tbc	

(b) To note monies received: -

- ECDC precept 1 of 2 - £8,500.00

- (c) Proposal to claim exemption from a limited assurance review by PKF Littlejohn and to sign declaration.
- (d) To approve and sign the Annual Governance Statement 2019/20.
- (e) To approve and sign the Accounting Statements 2019/20.

'Wet' signatures required – to be obtained separately from this meeting due to the Coronavirus pandemic.

9/20/21 Administration

- (a) To consider attendees to CAPALC Share the Vision, Shape the Future Conference, Thursday 26th November, Wyboston Lakes.

10/20/21 Planning

- (a) To receive planning application decisions and tree works: -
20/00555/TCON 104 High Street – to comply with Condition 4 (tree topping, lopping & felling) of Decision Notice 98/00549/RMA.
- (b) To consider planning applications received:
 - CONFIDENTIAL – Pre-application advice.

11/20/21 Community Matters/General Maintenance

- (a) Covid-19 – volunteers & related matters.
- (b) To consider play area annual inspection reports and take any necessary action.
- (c) Request from resident for tree works on Cherry tree in recreation ground.
- (d) Risk Assessments – to consider the need to carry out a risk assessment on any item discussed during the meeting.

12/20/21 Correspondence for Information

- (a) Barclays Bank re: confirmation of signatories.

13/20/21 Date of Next Meeting & Matters for Future Consideration